

CHECKLIST OF REQUIREMENTS

APPROVAL OF THE SELECTION PROCESS OF 2 CAPTIVE CUSTOMER REPRESENTATIVES TO THE DU THIRD-PARTY BIDS AND AWARDS COMMITTEE

1. Letter of request addressed to the DOE Secretary, attention to the Undersecretary for Power and EPIMB Director
2. Selection process adopted /to be adopted by the DU in nominating the two (2) captive customer representatives to the TPBAC/Joint TPBAC to include the following:
 - Criteria in selecting the two (2) captive consumer representatives
 - Qualification for the two (2) captive consumer representatives
 - Documentary requirements to be submitted by interested applicant to captive customer representation in the TPBAC/Joint TPBAC (i.e. Template of Letter of Intent of Applicant, Template of Resume of Applicant and other documents as required by DU)
3. DU Board Resolution or Secretary's Certificate approving the proposed selection process for the two (2) captive customer representatives to the TPBAC/Joint TPBAC
4. Memorandum of Agreement in case of Aggregated DUs intending to convene a Joint TPBAC.